



## Report to Overview and Scrutiny Management Committee Thursday 19<sup>th</sup> Sept 2019

**Report of:** Policy and Improvement Officer

**Subject:** Work Programme 2019/20: Overview and Scrutiny Management Committee

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The Work Programme is attached at Appendix 1 for the Committee's consideration and discussion. It aims to focus on a small number of issues, in depth. This means the Committee will need to prioritise issues to be included on formal meeting agendas. Where an issue is not appropriate for inclusion on a meeting agenda, but there is significant interest from Members, the Committee can choose to request a written briefing paper.

The Work Programme will remain a live document and will be brought to each Committee meeting. There have been some changes following discussions at the last meeting:

- Referral to the other committees of the items on Mental Health Call for Evidence and Sheffield City Region
- Deferral of item on IT, to include insourcing and outsourcing
- Inclusion of two items on Citizens Assembly and review of governance arrangements
- Reduce the number of items to consider the budget from 3 to 2.
- Establish a Task and Finish Group on Communications.

**Type of item:** The report author should tick the appropriate box

Reviewing of existing policy	
Informing the development of new policy	
Statutory consultation	
Performance / budget monitoring report	
Cabinet request for scrutiny	
Full Council request for scrutiny	
Community Assembly request for scrutiny	
Call-in of Cabinet decision	
Briefing paper for the Scrutiny Committee	
Other	X

**The Scrutiny Committee is being asked to:**

- Consider and comment on the committee's work programme
- Identify, prioritise and agree topics for inclusion in the work programme

**Background Papers:** [Sheffield Council Constitution](#)

**Category of Report:** OPEN

<b>OSMC</b>		<b>Thursday 1.30-3.30pm</b>	
<b>Topic</b>	<b>Reasons for selecting topic</b>	<b>Lead Officer/s</b>	<b>Agenda Item/ Briefing paper</b>
<b>Thursday 4<sup>th</sup> July 2019</b>			
Statutory Guidance on Overview and Scrutiny in Local and Combined Authorities	To update members on the guidance published in May 2019	Deborah Glen, Policy and Improvement Officer	Agenda Item
OSMC Draft Work Programme 2019/20, a report of the Policy & Improvement Officer Page 45	To consider and discuss the committees Work Programme for 2018/19. To include Resources and PPC Portfolios priorities and issues for potential scrutiny	James Henderson, Director of Policy, Performance and Communications  Eugene Walker, Executive Director, Resources  Deborah Glen, Policy & Improvement Officer	Agenda Item
<b>Thursday 19th September 2019</b>			
Performance Management	To consider the new performance management framework for the Council and to discuss its implications for Scrutiny	James Henderson, Director of Policy, Performance and Communications  Louise Brewins, Head of Performance and Intelligence	Agenda Item

Budget Scrutiny Session	To consider our current in year budget position - the Medium Term Financial Strategy/analysis, where are the pressures and risks. To consider process for setting the 2020/21 budget including any proposed consultation.	Cllr Olivia Blake Dave Phillips	Agenda Item
OSMC Work Programme 2018/19	To consider and discuss the committees work programme for 2018/19.	Deborah Glen, Policy & Improvement Officer	Agenda Item
Issues to raise from other Scrutiny Committees	To receive any updates from Scrutiny Chairs.	Scrutiny Chairs	Agenda Item
<b>Thursday 17<sup>th</sup> October 2019</b>			
Issues to raise from other Scrutiny Committees	To receive any updates from scrutiny chairs.	Scrutiny Chairs	Agenda Item
<b>Thursday 14<sup>th</sup> November 2019</b>			
Ethical Procurement	To consider an update on the ethical procurement policy	Fil Leonard, Head of Procurement and Supply Chain David Hollis, Asst Director, Legal and Governance	Agenda Item
Draft Work Programme 2019-20	To consider and discuss the committee's work programme for 20.	Deborah Glen, Policy & Improvement Officer	Agenda Item
Issues to raise from other Scrutiny Committees	To receive any updates from scrutiny chairs.	Scrutiny Chairs	Agenda Item

<b>Thursday 6<sup>th</sup> February 2020</b>			
Revenue Budget 2019/20 and Capital Programme 2019/20	To consider the Council's budget proposal in advance of Cabinet.	Cllr Olivia Blake, Deputy Leader and Cabinet Member for Finance  Eugene Walker, Executive Director of Resources  Head of Strategic Finance  Other attendees tbc.	Single Agenda Item
Draft Work Programme 2019-20	To consider and discuss the committee's work programme for 20.	Deborah Glen, Policy & Improvement Officer	Agenda Item
Issues to raise from other Scrutiny Committees	To receive any updates from scrutiny chairs.	Scrutiny Chairs	Agenda Item
<b>Thursday 19<sup>th</sup> March 2020</b>			
Customer Experience Strategy	Follow up from 2018/19 consideration of the strategy	James Henderson/Mark Bennett	Agenda Item
Work based development and Wellbeing	Follow up from 2018/19 consideration.	Mark Bennett/Lynsey Linton	Agenda Item
Scrutiny Annual Report Submission 2018/19	To consider and comment on the appropriate sections of the draft Annual Scrutiny Report.	Deborah Glen, Policy and Improvement Officer	Agenda Item

Possible items to be scheduled	
<p>Equalities Objectives</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 48</p>	<p>A new set of Equality Objectives 2019-23 has recently been agreed. They guide the work we carry out in the city and demonstrate our commitment to challenging inequality and promoting a fair and inclusive City:</p> <p>Objective 1: Strengthen knowledge and understanding of our communities  Objective 2: Ensure our workforce reflects the people that we serve  Objective 3: Lead the city in celebrating diversity and promoting inclusion  Objective 4: Break the cycle of inequality and improve life chances.</p> <p>We carry out Equality Impact Assessments (EIA's) to systematically assess the effects that a policy, project or proposal is likely to have on different groups of people within the city. EIAs focus on the impact on the protected characteristics in the Equality Act. In addition, we also assess the impact on the Voluntary, Community and Faith Sector, poverty and financial inclusion, carers, armed forces and cohesion. EIA's are undertaken to help us make better decisions and to try to ensure that the services we provide and commission are fair and accessible to all.</p> <p>An action plan is currently being developed to improve the EIA process, based on reviews carried out during 2018/19.</p>
<p>Equalities Hub Network</p>	<p>The Equality Hub Network was established five years ago, and it is time for a review to examine how well they are meeting their initial aims, how they have developed, and how they should operate in a sustainable way in the future. Fundamentally, the Hubs are an established and functional network comprised of an abundance of dedicated organisations and individuals. It is a largely successful model for positive community engagement. They have made a real difference to a number of projects and are respected by many partners across the City. However it is also clear that they are not achieving their full potential and making as much impact as they should be on either the Council or the city more generally. This Council-led review which included a survey of Hub members, outlines some of the hindrances affecting the Equality Hub Network and makes recommendations for its improvement.</p>
<p>Public Sector Reform</p>	<p>This is a programme for developing and implementing specific proposals to improve public services for people in Sheffield.</p> <p>It has a long term, rather than a day-to-day operational focus; people-based services (health, care, education, employment, etc.)</p>

	It focuses particularly on things that require changes of approach in multiple local organisations
Governance Review – Initial Scoping	Referred by Full Council and requested by Committee on 4th July 19. Timetable as yet unclear. Additional meeting of OSMC to be called for this.
Citizens Assembly on Climate Change	Referred by Full Council and discussed by Committee on 4th July. Timetable as yet unclear.
Task and Finish Group on Communications.	To be chaired by Cllr Sioned Mair-Richards Membership to be determined

